

*Surf Pines Association*  
*AGENDA OF THE BOARD OF DIRECTORS MEETING*  
*Meeting House at South Gate*  
*September 18, 2020 4:00PM*

- I. Call to order**
  - a. **Attendees**
  - b. **Approve agenda**
- II. Approve of prior meeting minutes**
  - a. June 22, 2020 BOD meeting
  - b. Special BOD Meeting minutes August 6, 2020 Extend CCR Vote
  - c. Organizational Meeting August 22, 2020
- III. Reports of Officers, Boards and Standing Committees**
  - a. President
  - b. .Secretary
  - c. .Treasurer
  - d. .Administrator
  - e. Roads and Grounds
  - f. Safety, Security and Maintenance
  - g. Community Relations
- IV. Reports of Special (Select or Ad Hoc) Committees**
  - a. Communications
  - b. Gate improvement Committee.
- V. Special Orders (*None currently*)**
- VI. Unfinished Business and General Orders**
  - a. Normalization of SPA guiding Documents.
    - i. .
  - b. What should be private and public on new web site.
    - i.
  - c. Update Policies to include recent additions.
- VII. New Business**
  - a. Policy that all people on the BOD use SP's email and that all records are the property of SP's
  - b. Name Committee Chair for Safety and Security
  - c. Review need for an Administrator or HOA Management firm
  - d. Reserve Study/Capitalization requirements.
  - e. Standardization of Member Inquiries & SPA Response.
- VIII. Comments from the Attendees**
  - a.
  - b. **Adjournment**